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**THE LANDINGS RACQUET CLUB
MINUTES OF BOARD OF DIRECTORS MEETING
AUGUST 17, 2004**

CALL TO ORDER

The meeting was called to order by President Bob Fernander at 2:00 p.m. in the Lakeside Club, at the Landings Racquet Club, Sarasota, Florida.

DETERMINATION OF A QUORUM

Present were Jere Berke, Bob Fernander, Judy Greene, Jack Jost, Barbara Pendrell, and Ralph Ricapito and Colin Wendel constituting a quorum. Also present were Kevin Richards, LRC Manager and Shirley Jones of Progressive Community Management, Inc.

CONFIRMATION OF PROPER MEETING NOTICE

The notice for the meeting was posted in accordance with Bylaws of the Association and requirements of Florida Statutes.

APPROVAL OF MINUTES

Corrections to the June 22, 2004 minutes were as follows:

Add the word "member" to page 2, line 32 and add the letter "d" in proposed on page 2, line 37.

A **motion** was made and seconded to accept the minutes as amended of the June 22, 2004 meeting of the Board of Directors.

Each director present voted in favor of the motion. Motion passed.

NEW BUSINESS

Tennis Pro

Robbie Salum, the club pro, wanted to bring to the attention of the Board that he wished to arrange another trip to Argentina. The best time would be from October to Mid-December which is the low season in Argentina. He spoke to travel agencies that would arrange a package deal, perhaps at the time of the ATP Argentina Open. The Board approved making this opportunity available to the members.

A Round Robin is planned for the first Saturday of each month with the first being on September 11. Play will start at 9:30 with a 32 player limit. The poster is already up.

Robbie reported that the Summer Camp was a success. A mailing has gone out to all those who attended offering clinics in the 3:30 to 5:30 time slot.

Samantha, an additional professional, is promoting her own lessons and doing quite well.

Starting in October, a Clinic of the Day will be offered in the 2:30 to 3:30 time slot, Monday through Friday with a different focus for each day. The minimum number of players would be 3 and the maximum would be 10, with the cost determined by the number of participants, i.e., if only 3 players participate it would cost \$15 per player, if 6 players participate it would cost \$12 per player and if 10 players participate it would only cost \$8 per player. This would continue through the season. The Board approved this and suggested getting a write up put in the next Landings Eagle which will be published in October.

TREASURER'S REPORT

The major issue with regard to the operating budget is that by the end of the year the staffing will be down to only about \$2,000 to \$3,000 over budget. Much of this overage is due to the in-house projects. It was suggested that the additional payroll costs should be determined and those costs could be attributed to the Capital Improvement fund.

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1 The income is currently exceeding the budget primarily due to initiation fees and, with the expenses running as
2 they are, we should finish the year about \$10,000 ahead of budget. The Capital Replacement fund will be
3 \$21,000 at the end of the year.
4

5 The Budget Committee, consisting of Bob Fernander, Jere Berke and Kevin Richards, needs to arrange a meeting
6 as soon as possible, to review the 2005 Budget which has been proposed by Kevin. The various committees
7 should be prepared to provide input to the committee. It was suggested that renovation of the Fitness Center,
8 with possible expansion, should be considered when developing the Capital Replacement portion of the budget.
9

10 **MANAGERS REPORT**

11 In addition to the Manager's report, a copy of which is attached, Kevin Richards reported:

- 12 1) 10 new posts were installed on courts 7 and 8 at a cost of \$75.00 per post and there will probably be 5 or 6
13 new posts on courts 5 and 6.
- 14 2) There have been nothing but positive comments on the light posts.
- 15 3) Since the Board of Directors approved the closing of the Fitness Center at 10:00 pm to accommodate a
16 specific member and that member has now begun to take advantage of that, the Board authorized a letter to
17 be sent to this member indicating that compliance with the 10 pm closing is imperative and that should this
18 action continue, the Board would have no recourse but to take punitive action.
- 19 4) Alex has turned out to be a very good worker.
20

21 **COMMITTEE REPORTS**

22 **Pool and Spa**

23 The timer switch on the spa needed to be replaced. The first one installed turned out to also be bad, so a second
24 was installed. The problem has been solved.
25

26 **Social Program**

27 A caterer has been selected for the Halloween Party. As prices are up from last year, the cost will be closer to
28 \$23.50 per person. The committee expressed the need to keep the cost under \$25.00 to encourage people to
29 come in costume. There will need to be a subsidy of around \$300 from the operating budget for decorations.
30

31 The Staff Appreciate is scheduled for November 13. The Father and Son Tournament is scheduled for the week
32 before Thanksgiving.
33

34 The Holiday Gala is scheduled for Sunday December 5, 2004. The cost for this event will probably be \$29 – \$30
35 per person.
36

37 **Landscaping**

38 All the work that had been planned has been completed. There are a few shrubs which are dying. It has been
39 determined they are getting the proper amount of water. Those which cannot be revived will be replaced at the
40 landscaper's cost.
41

42 **Tennis**

43 A US Open Party is planned for Saturday, September 11, 2004 at a cost of \$7.00 per person.
44

45 **Fitness Center and Library**

46 There are two sets of lights which are sporadically not working in the weight room. Kevin said he would have it
47 looked into. Also, the treadmill by the TV is not working properly.
48

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1 The Library is busting out at the seams. Will need to get 2 more shelves.

2

3 **House Committee**

4 The sliding glass doors in the Poolside Room are being repaired on Thursday, August 19, 2004.

5

6 **NEW BUSINESS**

7 **Hurricane Charley Relief**

8 A member reported that the Sarasota Arts Council will be sponsoring a fund raiser to aid the relief effort for the
9 victims of Hurricane Charley. This will take place in about a month.

10

11 **ADJOURNMENT**

12 There being no further business, a **motion** was made and seconded to adjourn.

13 ***Each director present voted in favor of the motion. Motion passed.***

14

15 The meeting was adjourned at 3:10 p.m.

16

17 Respectfully submitted,

18

19 

20
21 Shirley N. Jones
22 Recording Secretary

LRC Managers Report

August 17, 2004

1. The monthly court work provided by TCM (Total Court Maintenance) will be performed over the next week as they also finish installing the new fencing around courts 7-8 and remove the old fencing from 5-6. During this visit, courts will be lightly scarified (to try and control spread of har-pan), edges and net areas luted and about 650 lbs of new material added to each court. New fencing on courts 7-8 should be completed by the 22nd or 23rd of August. The old fencing on courts 5-6 will then be removed and new fencing on 5-6 installed the last week of August.
2. Several "housekeeping" projects were also worked on over the past 2-3 weeks. We have installed a "cap" on top of all the new light posts in the parking lot and repainted the posts. We have also started digging out the trenches on the outside of all our courts as the heavy rains over the past 4-5 weeks have filled them with washed off har-tru. This project will continue to be worked over the next several weeks! We also painted the FPL stand and moved the pool signs as requested and cleaned-out the large closet in the Lakeside Clubhouse.
3. Problems are again arising from the security people regarding the closing of the Fitness Center at night. The same member is refusing to finish her workout so the guard can secure the building at 10:00pm. This has happened on at least 3-4 occasions over the past couple of weeks.
4. I will be on vacation from 1-13 Sept 04. I will be reachable by cell phone and I will be checking in as well during this absence.
5. New LRC employee started a few weeks ago. Her name is Debbie Clark and she works Tues and Thur afternoons and every other Sunday. As is the case with every LRC employee, she has been trained on how to groom the courts and the watering system.